Record of Achievement	Name:
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# **Unit 4A Writing for different audiences**

ICT

	I can use the delete key to remove letters, words and punctuation.
	I can use a spellcheck in a word processor to help me edit my work.
	I can change the font size and bold (to make headings and subheadings and to make important parts of the text stand out).
	I can highlight a word or phrase then delete it or copy it and paste it somewhere else.
	I can change what I have written so that it is more suitable for the person who is going to read it.
	I can use copy/cut/paste to help me enter and change my text more quickly than just typing everything in.
	I can use search and replace and other features of a word processor to help me change a text quickly and make it more suitable for the person who is going to read it.
	I make sensible choices about when to use copy/paste and when to use search and replace.
The s	software and ICT equipment I used in this topic was:
My fa	evourite piece of work in this topic was:
l liked	d it because:
The r	nost useful thing I learned was:

## **Unit 4B Developing images using repeating patterns**

I can use a paint program to make a picture.
☐ I can save my work.
I can use lots of features of the paint program when making my picture:
I can use different paint tools; I can use cut, copy and paste.
☐ I use lots of features of the paint program to change and improve my picture after I have saved it.
I make sensible choices about which tool is best to get the effect that I want.
I know it is a good idea to save my work regularly while I am working on it in case something goes wrong.
The software and ICT equipment I used in this topic was:
My favourite piece of work in this topic was:
I liked it because:
The most useful thing I learned was:

#### **Record of Achievement**

**ICT** 

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# **Unit 4C Branching databases**

☐ I can use a branching database to identify a mystery object.
<ul> <li>□ I can search a branching database.</li> <li>□ I can make up the questions to create a branching database that others can use to identify a mystery object.</li> </ul>
■ When I make up questions to create a branching database, the questions I think of help people find the answer to their questions quickly.
The software and ICT equipment I used in this topic was:
My favourite piece of work in this topic was:
I liked it because:
The most useful thing I learned was:

#### **Unit 4D Collecting and presenting information:** questionnaires and pie charts

I can collect information that is needed for a database.				
☐ I can enter the information I have collected into the database.				
☐ I can use the database to create bar charts, pie charts and line graphs.				
■ When I make up a data-collection sheet/questionnaire, I make sur that it is set out in a way which is going to let me enter the information into the database easily.				
☐ I can use the database to create bar charts, pie charts and line graphs.				
☐ When I use the database to create a graph, I make sure that I choose the best type of graph to show the information most clearly				
The software and ICT equipment I used in this topic was:				
My favourite piece of work in this topic was:				
I liked it because:				
The most useful thing I learned was:				

## **Unit 4E Modelling effects on screen**

The r	most useful thing I learned was:
I liked	d it because:
My fa	avourite piece of work in this topic was:
The s	software and ICT equipment I used in this topic was:
	my flower.  I have experimented making and rotating some complicated shapes.
	I can change the size of my petals as well as the angle of turn on
	I can create complicated LOGO "flower" drawings by rotating more
	I can change the angle of a turn.
	I can create "flower" pictures by making LOGO draw a shape, turn, draw again and so on.
	I can use the REPEAT command to draw a shape several times. I can "teach" LOGO new instructions using procedures.
	My first attempt often doesn't look like I expect, but I can improve it.
	I can change a LOGO "flower" procedure to create my own LOGO "flower" drawings.
u	I can use the instructions built in to LOGO to make the turtle draw shapes.